

AUDIT AND STANDARDS COMMITTEE

Thursday, 27th January, 2022
6.30 pm





AUDIT AND STANDARDS COMMITTEE

**MECHANICS THEATRE,
MANCHESTER ROAD**

**Thursday, 27th January, 2022 at 6.30
pm**

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BWX7d2>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes of the last meeting*

5 - 8

To approve as a correct record the minutes of the previous meeting held on 23rd September 2022.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- | | |
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| 7) Audited Final Accounts 2020-21 | 9 - 186 |
| To consider the Approval of Audited Final Accounts 2020-21 | |
| 8) Annual Governance Statement 2021-22 Arrangements | 187 - 200 |
| To consider Annual Governance Statement 2021-22 Arrangements | |
| 9) Internal Audit Progress Report Q2 2021-22 | 201 - 208 |
| To consider an Internal Audit Progress Report Q2 2021-22 | |
| 10) Fraud Risk Assessment 2021-22 | 209 - 216 |
| To consider a Fraud Risk Assessment 2021-22 | |
| 11) Strategic Risk Register 2022 | 217 - 236 |
| To consider a Strategic Risk Register 2022 | |
| 12) Regulation of Investigatory Powers Act (RIPA) -Annual return | 237 - 238 |
| To consider a Regulation of Investigatory Powers Act (RIPA) -Annual return | |
| 13) Standards Complaints Update | 239 - 240 |
| To receive an update on standards complaints about Members of the Council. | |
| 14) Work Programme 2021/22 | 241 - 242 |
| To consider the Work Programme for the current year. | |
| 15) External Auditor Appointment | 243 - 250 |
| To consider the External Auditor Appointment for future years, with a Recommendation to Full Council | |

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Lord Wajid Khan of Burnley
(Chair)
Councillor Howard Baker (Vice-Chair)
Councillor Charlie Briggs
Councillor Paul Campbell
Councillor Phil Chamberlain

Councillor Tom Commis
Councillor Beatrice Foster
Councillor Asif Raja
Councillor Andy Wight
David Swift

Co-opted Members

Councillor Kathryn Haworth, Habergham
Eaves Parish Council
Councillor Gill Smith, Cliviger Parish
Council
Stuart Arnfield -Independent Member
David Swift-Independent Member

External Auditor

Helen Stevenson, Grant Thornton
Georgia Jones, Grant Thornton

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